#### **ESTACIÓN B-XX XXXXXXXXXXXXX (B-1 Norte)**

|  |  |
| --- | --- |
| Bogotá D.C, XXXXX, DD/MM/201X (Lunes, 27/12/2010) | No. XXX |

|  |
| --- |
| **FRASE DE LA SEMANA** |
|  |

**PERSONAL PRESENTE**

|  |  |
| --- | --- |
| TURNO QUE ENTREGA | TURNO QUE RECIBE |
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**REPORTE DEL TURNO DEL DÍA, XXXXX, DD/MM/201X *(Lunes, 27/12/2010)***

1. XXXXXXXXXXXXXXXXX
2. XXXXXXXXXXXXXXXXX
3. XXXXXXXXXXXXXXXXX
4. XXXXXXXXXXXXXXXXX
5. XXXXXXXXXXXXXXXXX

**ACTIVIDADES PENDIENTES POR REALIZAR POR EL TURNO DEL DÍA, XXXXX, DD/MM/201X *(Lunes, 27/12/2010)***

1. XXXXXXXXXXXXXXXXX
2. XXXXXXXXXXXXXXXXX
3. XXXXXXXXXXXXXXXXX
4. XXXXXXXXXXXXXXXXX
5. XXXXXXXXXXXXXXXXX
6. XXXXXXXXXXXXXXXXX

**CONSIGNAS GENERALES PARA EL DÍA, XXXXX, DD/MM/201X *(Lunes, 27/12/2010)***

1. XXXXXXXXXXXXXXXXX
2. XXXXXXXXXXXXXXXXX
3. XXXXXXXXXXXXXXXXX
4. XXXXXXXXXXXXXXXXX
5. XXXXXXXXXXXXXXXXX
6. XXXXXXXXXXXXXXXXX

**INFORMACIÓN ADICIONAL**

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Firmas:

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**OFICIAL DE SERVICIO-ENTREGA OFICIAL DE SERVICIO -RECIBE**

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**VoBo. JEFE DE ESTACIÓN**