REPORTING SCHEDULE

OSOCC and LEMA analyse reports determine priorities.

USAR COORDINATION CELL

UCC submit summary to OSOCC/LEMA.

UCC analyse reports.

SECTOR COORDINATION CELL

SCC submit sector summary to UCC.

SCC analyse reports.

Teams submit summary to SCC.
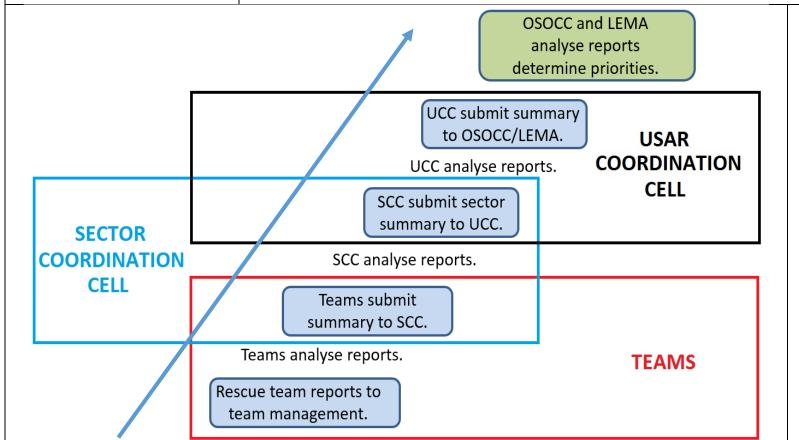
Teams analyse reports.

TEAMS

Rescue team reports to team management.

Reports should inform coordination cells and OSOCC of operations, issues and milestones. Summary forms should be used where possible to avoid overwhelming coordination cells.

Report from:	Team members	Teams	SCC	UCC
Report to:	Team managers	SCC	UCC	OSOCC/LEMA
By:	Date:			
	Time:			
	Method:			